The meeting was called to order by Town Council Treasurer Mark Shaver at 7:00 P.M. Treasurer Shaver led the Town Council and audience in the Pledge of Allegiance. Present were: Council members Mark Shaver, Robin Campfield, and Mary McCoy. Town Clerk Martha Hawkins was present. Council President Hastings and Council President Pro Tempore Kevin Phillips were absent.

The Secretary’s Report was presented. There were two (2) sets of minutes, one for the regular Town Council meeting on July 2, 2019 and another for the Executive Session on the same date. There was one change to the minutes, with a correction on the regular meeting minutes of the Town Clerk’s name from, “Hopkins” as written to the correct name of “Hawkins”. Motion made by Campfield, seconded by McCoy to approve both sets of minutes with correction made. Motion passed unanimously.

McCoy has not yet completed the Grant for renovations but will have it ready for the September meeting. The due date is October 14, 2019.

Review of Insurance Renewal: A copy of the renewal costs for our town insurance was given to the Council members. Our representative from Pratt Insurance will be here at the September 3, 2019 meeting to discuss any questions or concerns about the policy.

Town Clerk Report: (copy attached) Martha Hawkins presented the Town Clerk report for August. There was a correction of the birthday for Mark Shaver which is September 8, 2019 (not 14th). McCoy added that the Municipal Street Aid report is due to Dover on August 15, 2019.

Discussion of possible new computer for the office since the one in the office is acting a little strange. Discussion of contacting Kevin Musser from Delmarva Tech Solutions to build us a new computer. Several options were presented Hawkins will check to see what Mr. Musser can do as far as assembling a computer for the office.

Treasurer’s Reports: Bills to be paid were presented (copies attached) Motion made by Campfield, seconded by McCoy to approve the bills as described. Motion passed unanimously

The reports for the M&T Bank accounts were presented. Motion made by Campfield, second by McCoy to accept the Treasurer’s Reports as presented.

There was discussion of a Town Debit Card for purchases as there are instances were a credit card number is needed for a purchase or transaction for the Town. Shaver will look into that and will look into receiving the statements electronically.

The Town is on the schedule for this fall for a financial review by Salisbury University. The Town Treasurer and Town Clerk and any other Council member interested will meeting the group in early September.

Building Permits: There was no activity

225th Birthday Plans: There was a meeting in July and many good ideas were discussed so it is moving along. One of the ideas was for a Glow Ride around town on September 28 (SECRETARY’S NOTE: the date has since been changed to October 5). There was also a discussion of changing the Christmas Tree Lighting to Thursday, December 5, 2019 and the trees that will be lit will be the big evergreens in the park.

The Town Clerk is looking into new Christmas banners and Shaver will check with Messick to see if he has any interest in doing them.

Community House Renovations; Shaver presented the revised quote from Phillip Thompson Construction for $9,000. Shaver said that he felt comfortable with him as he knows where to get in touch with him and is familiar with this work. Two previous quotes from the last meeting were also reviewed which where Duke Builders, for $10,435 and Will Daye’s for $8,600. Motion was made by McCoy, seconded by Campfield to select Phillip Thompson Construction for the roof work.

Ordinance: A resident concern was expressed about vehicles with expired registrations in the town. She had a list of street locations of cars but no specifics. The homeowners where these cars were located were not identified. There is an active ordinance, but it has not been enforced. A letter was suggested to the cars indicated in the complaint, but specifics will be needed.

Ordinance Review meeting was scheduled for August 13, 2019.

DNREC Sailor’s Path update: McCoy said she will ask State Sen. Richardson and Rep. Dukes to see if they can get a little more movement on this project. The project lost their engineer and new one has not yet been hired.

Bioretention update: There was a review of a letter Dave and Yancey Hillegas addressed to Mark Shaver. The contents of the letter talked about possible options and wanted to make sure these changes were okay with the grantors of the Contract and if the easements of allows these changes. There was discussion of the pipe changes that Beth Messick of Bess’s Buds had described. McCoy has contacted Chesapeake Bay Trust and DNREC regarding these changes and is waiting to hear back. The Council is waiting to hear from these vendors before deciding anything.

Vine Street: The bridge work is due to be finished by August 26 (hopefully sooner) and after that DELDOT is proposing to begin the work on Vine Street. No firm date for this work has yet been determined.

Old/New business: None.

Meeting was adjourned at 7: 48 P.M.

Respectfully submitted,

Mary McCoy  
Secretary   
Bethel Town Council