

Town of Bethel  
Town Council Meeting Minutes  
November 1, 2022 – 7:11 p.m.

- 1. Meeting Called to Order:** The meeting was called to order at 7:11 p.m. by K. Phillips. Present were K. Phillips, R. Campfield, M. Shaver, P Kough, and Town Clerk, Martha Hawkins.
- 2. Pledge of Allegiance:** The Pledge of Allegiance was led by K. Phillips.
- 3. Secretary's Report:** P. Kough presented the October Council Meeting Minutes. R. Campfield made a motion to accept the minutes. M. Shaver seconded the motion. The motion passed unanimously.
- 4. Town Clerk's Report:** Town Clerk, Martha Hawkins presented the Town Clerk's report. R. Campfield made a motion to accept the Town Clerk's report. P. Kough seconded the motion. The motion passed unanimously.
- 5. Treasurer's Report**
  - a. Bills to be Paid:** M. Shaver presented the bills to be paid. R. Campfield made a motion to pay the bills as presented. P. Kough seconded the motion. The motion passed unanimously.
  - b. Treasurer's Report:** P. Kough made a motion to approve the October Treasurer's Report. R. Campfield seconded the motion. The motion passed unanimously.
- 6. Building Permits:** No building permits were issued in October.

7. **Condemnation of Chipman Property:** This was discussed in the executive session. The council will continue to work on this.
  
8. **Comprehensive Plan Update:** No meeting has been scheduled yet. The thumb drive has been updated. H. Vanderslice is going to try and schedule a meeting for the 9<sup>th</sup>.
  
9. **Town of Blades Ordinance:** V. Proctor's notes were read. K. Layfield discussed the ordinances.
  
10. **Draft of Ordinance regarding the Number of Sheds Allowed on a Property:** R. Campfield read the ordinance. The ordinance was discussed.
  
11. **Complaints:** No complaints were received. The complaint process was discussed.
  
12. **Feral Cats:** P. Kough reported about the cats that were trapped. After the first week of November the trapping program will stop until warmer weather. R. Campfield made a motion that Mrs. Kough is acting for the Town when she does the Trap, Neuter and Release with the Brandywine SPCA. M. Shaver seconded the motion. The motion passed unanimously.
  
13. **Board of Elections:** Howard Vanderslice has agreed to serve on the Board of Elections. Nominations were requested for the Board of Elections. None were forthcoming.
  
14. **Community House:** Carpet has been purchased. Items were ordered for the kitchen. An osmosis system is coming. Messages have been left about moving the flagpole.

**15. Old Office Equipment:** P. Kough made a motion to get rid of the old copier, the old speakers, and the old mic stands. R. Campfield seconded the motion. It passed unanimously.

**16. Nanticoke Watershed – Kathy Layfield:** K. Layfield wants Nanticoke Watershed to redesign the water gardens and maintain them. M. Hawkins is waiting for a proposal. Then this will be put on the agenda.

**17. Old/New Business:** Rental charges for the community house were clarified. M. Hawkins will make a different agreement for church and historical society who will not have to pay a fee.

R. Campfield will decorate the gazebo for Christmas. She would like for the Sailors Bethel Church and the Bethel historical Society to take over the tree lighting.

**18. Adjourn Meeting:** The meeting was adjourned at 8:40.