

Town of Bethel  
Town Council Meeting Minutes  
February 7, 2023 – 7:00 p.m.

- 1. Meeting Called to Order:** The meeting was called to order at 7:02 p.m. by K. Phillips. Present were K. Phillips, R. Campfield, M. Shaver, V. Proctor, P. Kough and Bethel Town Clerk, Martha Hawkins.
  
- 2. Pledge of Allegiance:** The Pledge of Allegiance was led by K. Phillips.
  
- 3. Secretary's Report:** P. Kough presented the January Town Council Meeting Minutes. V. Proctor made a motion to accept the minutes as corrected. R. Campbell seconded the motion. The motion passed unanimously.
  
- 4. Town Clerk's Report:** Town Clerk, Martha Hawkins presented the Town Clerk's report. V. Proctor made a motion to accept the Town Clerk's report. P. Kough seconded the motion. The motion passed unanimously.
  
- 5. Treasurer's Report**
  - a. Bills to be Paid:** M. Shaver presented the bills to be paid. P. Kough made a motion to pay the bills as presented. V. Proctor seconded the motion. The motion passed unanimously.
  - b. Treasurer's Report:** V. Proctor made a motion to approve the January Treasurer's Report. P. Kough seconded the motion. The motion passed unanimously. V. Proctor made a motion to return the check given to the Town for the use of the Community House for the Town dinner and craft show. P. Kough seconded the motion. The motion passed unanimously.
  
- 6. Building Permits:** No permits were issued.
  
- 7. Board of Elections:** No election will be held. So, Kathy Layfield will serve a three year term, Mark Shaver will serve a three year term and Pat Kough will serve a two year term, because the number of declared candidates was exactly equal to the number of open seats.
  
- 8. Comprehensive Plan:** The 2018 survey results are being reviewed. The P & Z commission will evaluate where an update is required after consulting with the state planning office.
  
- 9. Chipman Property:** Mike Smith has been trying to get in touch with Ms. Brown, but he has not been able to. He's going to try and contact her one more time today, and if we don't hear from him after today, we can continue with the condemnation proceedings. V. Proctor made a motion that we authorize the Town Solicitor to

prepare a complaint for condemnation in respect to the Chipman property on West Street. M. Shaver seconded the motion. The motion passed unanimously.

**10. Nanticoke Watershed Alliance:** P. Kough presented the information from Beth Wasden, and P. Kough will call and ask her to give us a quote on the property at the end of Moore Street by the bridge. R. Campfield made a motion to accept the quote given to us including the cost of the Moore Street garden which was not quoted. The motion was seconded by M. Shaver. The motion passed unanimously.

**11. Community Development Program:** An insert will be put in the tax bill telling about the program. Then a meeting will be set up in December. That will give them almost three months to apply. We can publicize the meeting. Maybe we could get permission to send the pamphlet with the tax bills. R. Campfield made a motion to see what we need to have for an insert for the tax bill. V. Proctor seconded the motion. The motion passed unanimously.

**12. Old/New Business:**

- a. **Community House:** The community house is rented for the next three Saturdays.
- b. **Park Christmas Decorations:** A discussion was held regarding storing the decorations.
- c. **Chipman Property:** V. Proctor said there are a couple of other dilapidated properties in town. The one across from Galaska's house and the two on West Street. He suggests we send letters asking what their plans are. V. Proctor will draft a letter before the next meeting. If the council approves the letter it can be sent to the Town Solicitor.
- d. **R. Campfield's Requests:** 1. The zombie sign in front of Annie Miller's house needs to be removed. 2. She would like to have corner pieces put at the Town's two lots. She would like two corner pieces in the front lot and two on school road. A sign should be posted that says this is not a throughway. We will look into some fencing.

**13. Adjourn Meeting:** The meeting was adjourned at 8:08.