

Town of Bethel
Town Council Meeting Minutes
December 5, 2023 - 7:00 p.m.

1. Meeting Called to Order: The meeting was called to order at 7:00 p.m. by V. Proctor. Present were V. Proctor; K. Layfield; P. Kough; K. Phillips; and Bethel Town Clerk, M. Hawkins.

2. Pledge of Allegiance: The Pledge of Allegiance was led by V. Proctor.

3. Secretary's Report: P. Kough presented the November 7, 2023 Town Council Meeting Minutes. P. Kough made a motion to accept the November 7, 2023 minutes. K. Phillips seconded the motion. The motion passed unanimously.

4. Town Clerk's Report: Town Clerk, M. Hawkins, presented the Town Clerk's report. K. Layfield made a motion to approve the Town Clerk's report. P. Kough seconded the motion. The motion passed unanimously.

5. Treasurer's Report

a. Bills to be Paid: K. Layfield presented the bills to be paid. P. Kough made a motion to pay the bills as presented. K. Layfield seconded the motion. The motion passed unanimously.

b. Treasurer's Report: K. Layfield presented the November Treasurer's Report. P. Kough made a motion to approve the November Treasurer's Report as submitted. K. Phillips seconded the motion. The motion passed unanimously.

6. Building Permits: Victoria Wingate paid \$25 for a shed ordinance. Mr. and Mrs. Robert Stark are doing a complete roof replacement. Blue Hen Construction paid \$360 for a building permit for a home at lot 19, 200 School Road.

7. Bracken Property Status: The public hearing was canceled that was scheduled for November 27, 2023. That afternoon V. Proctor received an email that Mr. and Mrs. Bracken have decided to demolish the house. She said she will need some time to clear out the house. She has someone interested in buying the trailer. V. Proctor thinks we should ask for a monthly update. V. Proctor stated he will follow up about the person who wants the trailer.

8. Complaints: No complaints were received in November. A copy of the spreadsheet showing the Town's actions on complaints is attached. P. Kough will begin keeping the records of the complaints and responses.

9. Ordinance Committee: Truck Limits Ordinance V. Proctor has not heard from the Town Solicitor regarding this ordinance. A public reading date was set for Monday, December 18th at 7:00.

10. Election: Martha will send an email to everyone regarding filing dates, etc.

11. Old/New Business:

Audit - Salisbury University suggested that the money that is sitting in the money market accounts could be better utilized to produce some income. K. Layfield suggested she check the accounts weekly.

There were other minor changes suggested.

Building Permits - K. Phillips has received several negative comments regarding the new house going on the corner of School Road and High Street. Planning and Zoning reviewed it after DNREC and approved it. This should be the last lot Blue Hen will build on. Discussion was held regarding giving permits to Blue Hen. Martha and Kevin will work on a letter to Blue Hen letting them know we will enforce our rules regarding permits. We need to look at Article 9 and see what it says. This will be put on January's agenda.

K. Phillips said the Town Park looks festive and wonderful.

Martha :§aid Delmarva Power won't start any work along Main Street until the first quarter of 2024.

12. Adjourn Meeting: The meeting was adjourned at 8:21.