Town of Bethel

Town Council Meeting Minutes

April 2, 2024 – 7:00 p.m.

**1. Meeting Called to Order:** The meeting was called to order at 7:00 p.m. by V. Proctor. Present were V. Proctor, K. Layfield, P. Kough, K. Phillips, and Bethel Town Clerk, M. Hawkins.

**2. Pledge of Allegiance:** The Pledge of Allegiance was led by V. Proctor.

**3. Secretary’s Report:** P. Kough presented the March 5, 2024 Town Council Meeting Minutes. P. Kough made a motion to approve the minutes as corrected. K. Phillips seconded the motion. The motion passed unanimously. K. Phillips made a motion to approve the March 18, 2024 minutes of the public reading. K. Layfield seconded the motion. The motion passed unanimously.

**4. Town Clerk’s Report:** Town Clerk, M. Hawkins, presented the Town Clerk’s report. K. Layfield made a motion to approve the Town Clerk’s report. K. Phillips seconded the motion. The motion passed unanimously.

**5. Treasurer’s Report**

**a. Bills to be Paid:** K. Layfield presented the bills to be paid. P. Kough made a motion to pay the bills as presented. K. Phillips seconded the motion. The motion passed unanimously.

**b. Treasurer’s Report:** K. Layfield presented the March 2024 Treasurer’s report. P. Kough made a motion to approve the Treasurer’s report. K. Phillips seconded the motion. The motion passed unanimously.

**6. Building Permits:** A permit was issued in March to Hal and Nancy Hearn for a door stoop for $25.00. A permit was issued to William Rutledge, 508 Vine

Street for a complete roof tear off and re-shingling permit for $100.00.

**7. Bracken Property Status:** We did not receive the monthly report from Mrs. Bracken. The trailer is gone.

**8. Complaints:** No new complaints were filed this month.

**9. New Leaf Solar Farm:** We received information from the Town Solicitor, M. Smith, regarding some concerns he had regarding certain provisions of Chapter 9 of the town Ordinances. V. Proctor had a phone call from Genevieve Smith from Green Leaf. He asked Genevieve Smith if the county application had made any progress. She said the county application probably won’t be decided sooner than December of 2024. V. Proctor will ask M. Smith to attend the May Town Council meeting.

**10. Planning and Zoning Commission:** V. Proctor will seek an answer from M. Smith to the Council’s pending question whether we are able to continue with the four members. We are still looking for a fifth member. Edits have been made to the Comprehensive Plan. A few more edits need to be made before giving the Comprehensive Plan to the Planning and Zoning Commission.

**11. Ordinance Committee:** K. Layfield made a motion to adopt the new section 6-12, adding a fines provision to Chapter 6 of the Ordinances. K. Phillips seconded the motion. The motion passed unanimously.

**12. Election:** The last day for mailing the request for an absentee ballot is Wednesday, April 3, 2024. Other applications can be delivered by hand.

**13. Farmers’ Market:** P. Kough made a motion to give J. Long permission for the Farmers’ Market to be held on the Town property across the street from the Community House subject to checking with M. Shaver about scheduled events. V. Proctor seconded the motion. The motion passed unanimously.

**14. Old/New Business:**

V. Proctor suggested we get the brush cleanup on the calendar for now. Al’s Tree Service did the pickup last time. Mark usually arranges this. We’ll ask Mark to arrange for this. May 11 is a good date for this.

Spring Yard Sale – M. Hawkins will talk to M. Shaver about scheduling this the Spring Yard Sale for Saturday, June 1, 2024.

K. Layfield made a motion to spend at least $10.00 to advertise in the Guide for the Spring Yard Sale. P. Kough seconded the motion. The motion passed unanimously.

**15. Adjourn Meeting:** The meeting was adjourned at 7:47.