

Town of Bethel
Town Council Meeting
Tuesday, June 3, 2025 – 7:00 p.m.
7769 Main Street

Bethel Community House, Bethel, De

ZOOM Meeting ID: 897 9575 2155, Passcode: 084671 - Phone number is 301-715-8592

1. Meeting Order Called to Order: The meeting was called to order at 7:00 p.m. by P. Kough. Members present: P. Kough; K. Phillips; M. Shaver; L. Crawshaw; K. Layfield; and M. Hawkins, Bethel Town Clerk.

2. Pledge of Allegiance: The pledge of allegiance was led by P. Kough.

3. Secretary's Report: A motion was made by M. Shaver to approve the May minutes with correction. The motion was seconded by Kevin Phillips. The motion passed unanimously.

4. Town Clerk's Report: The clerk presented her monthly report. M. Hawkins stated that the town picnic is being held June 14th at 4:30pm. All attendees will bring a covered dish. The town picnic will be posted on the sign outside the community house. L. Crawshaw moved to accept the Town Clerk's report. M. Shaver seconded the motion. The motion passed unanimously.

5. Treasurer's Report:

a. Bills to be paid: M. Shaver presented the bills to be paid. L. Crawshaw moved to accept the treasurer's bills to be paid report. K. Layfield seconded the motion. The motion passed unanimously.

b. Treasurer's Report: M. Shaver presented the April 2025 Treasurer's report. K. Phillips moved to accept the treasurer's report. K. Layfield seconded the motion. The motion was passed unanimously.

6.. Building Permits: There were two permits presented. The two permits include a deck at 520 Vine St and a new home at 607 Shady Lane.

7. Bracken Property Status: P. Kough discussed the message she received from M. Smith, town solicitor. The owner was in town today and began to move items out of the house.

8. Town Dock Status: K. Layfield reported that forms were being filled out to apply for funds to assist with the dock rebuild. M. Shaver reported that a request was being made to revert funds to the dock rebuild. The last company will be contacted to submit the cost to rebuild. K. Layfield submitted a 50/50 grant from SRPT. Don Martin will help with the paperwork for these requests.

9. Complaints: There were no complaints this month. M. Hawkins suggested purchasing a waterproof drop box for complaint sheets which will be placed outside the town office. Procedures for complaints were discussed. Our solicitor requested our procedures for complaints. M. Hawkins will retype the current steps and the Council will discuss.

10. Planning and Zoning: S. Beers requested that three new maps be purchased to keep in the office. The total cost is \$400.00. K. Phillips moved to purchase the new maps and M. Shaver seconded the motion. The motion passed unanimously. The committee received a letter from the governor's office about our recertification.

11. Ordinance Committee: The committee met on May 22 at the Community Center. A discussion was held on rewording Chapter 9, point 2.2. V. Proctor is rewording that section and it will be discussed at the July meeting.

12. Graveyard Grass Cutting: P. Kough stated that CDBG would not provide money for graveyard cutting service. The secretary will compose a letter to the Brumbley's regarding the grass cutting. A suggestion was made to contact scouts to cut the grass as community service. Discussion followed regarding the grass cutting.

13. Old/New Business: The striping is completed in the parking lot. Two cement stops were left out side and they need to be moved. M. Shaver will contact someone to move them.

S. Beers has volunteered to work with the census for 2030. P. Kough has appointed S. Beers to this position.

14. Adjourn Meeting: The meeting was adjourned at 7:51pm.