

Town of Bethel  
Town Council Meeting  
Tuesday, July 1, 2025 – 7:00 p.m.

7769 Main Street  
Bethel Community House, Bethel, De

ZOOM Meeting ID: 897 9575 2155, Passcode: 084671 - Phone number is 301-715-8592

**1. Meeting Order Called to Order:** The meeting was called to order at 7:00 p.m. by K. Phillips. Members present: K. Phillips; M. Shaver; L. Crawshaw; K. Layfield; and M. Hawkins, Bethel Town Clerk.

**2. Pledge of Allegiance:** The pledge of allegiance was led by K. Phillips.

**3. Secretary's Report:** A motion was made by M. Shaver to approve the June minutes. The motion was seconded by Linda Crawshaw. The motion passed unanimously.

**4. Town Clerk's Report:** The clerk presented her monthly report. M. Hawkins stated that the new fiscal year began today. M. Shaver moved to accept the Town Clerk's report. K. Layfield seconded the motion. The motion passed unanimously.

**5. Treasurer's Report:**

a. Bills to be paid: M. Shaver presented the bills to be paid. K. Layfield moved to accept the treasure's bills to be paid report. L. Crawshaw seconded the motion. The motion passed unanimously.

b. Treasurer's Report: M. Shaver presented the June 2025 Treasurer's report. L. Crawshaw moved to accept the treasurer's report. K. Layfield seconded the motion. The motion was passed unanimously.

c. Budget: M. Shaver presented the 2025/2026 budget worksheet. After reporting the expenses and income, there may be an excess of \$11,000. K. Layfield moved to accept the budget for 2025/2026. L. Crawshaw seconded the motion. The motion passed unanimously.

**6.. Building Permits:** There was one permit presented on Vine St for a fence.

**7. Bracken Property Status:** The Salvation Army took items from the porch to their facility.

**8. Town Dock Status:** K. Layfield reported that the committee would like to give the community a chance to voice their wishes regarding the dock. K. Layfield also stated that it would be easiest to keep the dock as it is currently designed to rebuild. There are existing funds to cover the rebuild of the dock.

**9. Complaints:** There were no complaints this month. M. Hawkins stated that there will be a mailbox with forms so that community members can pick up the complaint sheet and drop it in a drop box. A suggestion was made to get preprinted post cards to be sent to the individual logging the complaint. M. Hawkins will get more information about the card.

**10. Ordinance Committee:** The committee has several recommendations and will update the council next month.

**11. Old/New Business:** The new maps are framed. Discussion ensued about where to hang the maps.

K. Layfield stated that there will be new lights and poles by Delmarva Power. They will be LED. H. Graves said that it is possible to pick an LED light similar to what we have now. Do we want soft light or bright light? K. Layfield will explore these options.

**12. Adjourn Meeting:** The meeting was adjourned at 7:37pm.